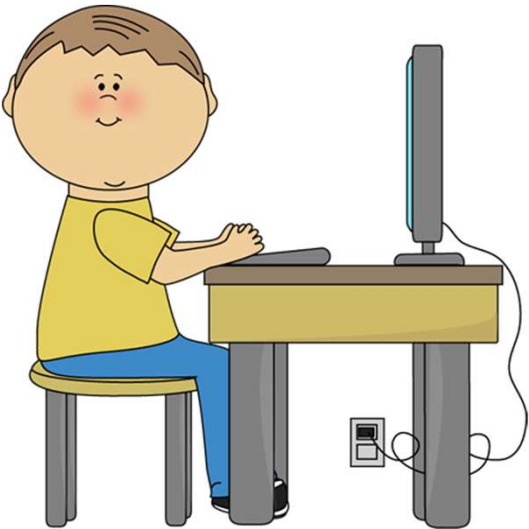


3rd-4th Grade Computer Class

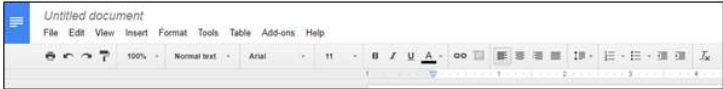
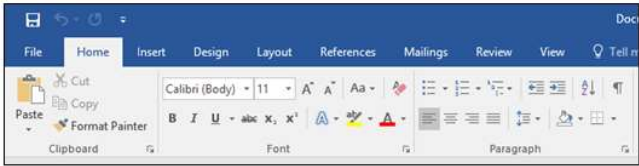
Mrs. Nightingale
March 23-27, 2020

Sandy.Nightingale@k12.sd.us



**Discuss the following vocabulary words and bulleted points.
Answer the question. Watch this video if you need help answering the question.
<https://safeyoutube.net/w/tYG2>**

Word Processing



I can find information within a learning module to answer right-there questions

I can follow along with the steps of a demonstration

Vocabulary

Menu

Icon

Layer

Text

Graphics

Bulleted list

Format

Describe two ways to change the size of a word.

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Vocabulary Words

- A **word processor** is a computer program intended to edit texts (font) with colors and different font sizes and styles, or texts which will be printed.
- A **menu** is a set of options presented to the user of a **computer** application to help the user find information or execute a program function.
- In graphics software, a **layer** is the term used to describe the different levels at which you can place an object or image file. In the program you can stack, merge or **define layers** when creating a digital image.
- **Formatted text** is any text that contains special formatting such as **font** size, **font** color, bold, italic, etc.
- An **icon** is a small graphical representation of a program or file.
- **Text** is a collection of words or letters that are understandable by the reader. On a **computer**, **text** can be created, viewed, edited, and modified using a **text** editor or word processing program.
- A **graphic** is an image or visual representation of an object. Therefore, **computer graphics** are simply images displayed on a **computer** screen.
- A **bulleted list** is a series of items preceded with symbols instead of numbers. The vocabulary words are in a bulleted list.

What is a Word Processor?.....

Click [here](#) to watch a video.



Or go to this site: <https://safeyoutube.net/w/GWG2>

Color the attached keyboard to match this picture. Please put the finished keyboard in your packet to be turned into the school this week.



Optional Activity

If you have access to a computer, you may practice keyboarding at this website: <https://www.typing.com/student/login>

Username: wl-firstname

Password: 1234